



VIDYASAGAR UNIVERSITY

MIDNAPORE • PASCHIM MEDINIPUR

WEST BENGAL • PIN 721 102

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref. No: VU/CE/GD- 2546 /2020

14.09.2020

EXAMINATIONS GUIDELINES FOR THE CANDIDATES

FOR

FINAL YEAR/ TERMINAL SEMESTER OF

UNDER GRADUATE AND POST GRADUATE ONLINE EXAMINATIONS 2020

1. The Examinations for the Final Year/Semester Of BA/BSc/BCom (H & G)/Major Part-III and BSc VI Semester (Under CBCS) 2020 and VU campus Post Graduate Final Semester including CCAE 2020 will be held as per the attached schedule as Annexure-A.
2. The students will be required to create their account in the examination portal of the university website. For creating the account, students are required to keep either their Registration Certificate or Admit Card ready for uploading in the portal. Also students are required to keep their mobile phones (In use) ready for creating their account and receiving the OTP.
3. The question papers will be available in the student portal under online examinations of V.U. website and also in the university website as well as in the Chatrabandhu app. The students will be required to download and print their paper wise question cum answer booklet.
4. The students will be required to carefully fill up their details like Registration Number, Roll Number in the Question cum answer booklet.
5. The student are advised to carefully check the examination schedule and download the entire question cum answer booklet (Subject and Paperwise) one hour prior to the start of examination as per the examination schedule. The question will be available from 09:00 am on every examination day.
6. The answers are to be written as per the timings given in the examination schedule and questions will be available in the examination portal as per the timings of the paper.
7. As far as possible, the students are advised to upload their answer scripts in the student portal for smooth conduct of examination. The student must upload their answer scripts within the time specified for uploading of answer scripts. Alternatively, the students can email their answer scripts to their respective colleges (for undergraduate students) / to their concerned Head of the Departments (For Post Graduate Students) as specified in the guidelines issued vide VU/CE/GD- 2544 /2020 dated 10.09.2020. For any query students are welcome to call the University toll free nos. 18003453230 Monday to Saturday between 11.am and 04.pm.
8. **The present notification should be read along with the previous notice issued on 10.09.2020 and bearing reference number VU/CE/GD- 2544 /2020**

Controller of Examinations (Officiating),
Vidyasagar University

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